



# Child Safeguarding Risk Assessment

## Written Assessment of Risk of Kilmacanogue National School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and PostPrimary Schools (revised 2023)*, the following is the Written Risk Assessment of Kilmacanogue National School.

All referenced policies are currently under review and will be published on the school's website once ratified.

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Training of school personnel in Child Protection matters	High	Harm not recognised or reported promptly	<ul style="list-style-type: none"> <li>Child Safeguarding Statement and Risk Assessment &amp; DES procedures made available to all staff</li> <li>DLP &amp; DDLP to attend PDST face to face training</li> <li>All Staff to view Tusla training module &amp; any other online training offered by PDST</li> <li>BOM given Child Protection Procedures (DES)</li> <li>BOM to record all records of staff and board training</li> </ul>
Employment of any new staff	Med	Harm not recognised or reported promptly	<ul style="list-style-type: none"> <li>Follow Garda Vetting Circular 31/16</li> <li>Statutory Declaration and Form of Undertaking signed</li> </ul>

			<ul style="list-style-type: none"> <li>• New Staff given copy of Child Protection Safety Statement and Risk Assessment</li> <li>• Signed confirmation that <a href="#">Children First: National Guidance for the Protection and Welfare of Children</a> and Children First Act 2015 have been read</li> </ul>
One to one teaching	Med	Harm by school personnel Rooms not suitable for teaching	<ul style="list-style-type: none"> <li>• Open doors or glass panels in doors</li> <li>• Table between teacher and pupil, where possible and appropriate</li> </ul>
Care of children with special needs, including intimate care needs	High	Harm by school personnel Toileting	<ul style="list-style-type: none"> <li>• Toileting guidelines</li> <li>• Health and Safety Policy</li> <li>• Specific toilet for children with special needs</li> </ul>
Toilet areas	High	Inappropriate behaviour	<ul style="list-style-type: none"> <li>• Supervision policy</li> </ul>
Curricular Provision in respect of SPHE, RSE, Stay safe.	Med	Non-teaching of same	<ul style="list-style-type: none"> <li>• School implements SPHE, RSE, Stay Safe Programme in full</li> </ul>
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	Low	Injury to pupils and staff	<ul style="list-style-type: none"> <li>• Health &amp; Safety Policy</li> <li>• Code Of Behaviour Policy</li> </ul>
Daily arrival and dismissal of pupils	High	Harm from other pupils Unknown adults in attendance Traffic on avenue	<ul style="list-style-type: none"> <li>• Supervision Policy Teachers/SNAs</li> <li>• Health &amp; Safety Policy</li> <li>• Arrival &amp; Dismissal Policy</li> </ul>
Recreation breaks for pupils	Med	Injury to pupils/Bullying Harm not recognised or properly and promptly reported	<ul style="list-style-type: none"> <li>• Supervision Policy</li> <li>• Health &amp; Safety Policy</li> <li>• Code Of Behaviour Policy</li> </ul>
Classroom teaching/outdoor teaching	High	Inappropriate comments Lack of respect for individuals	<ul style="list-style-type: none"> <li>• Code of Behaviour</li> <li>• Anti-Bullying Policy</li> <li>• Health and Safety</li> </ul>

			<ul style="list-style-type: none"> <li>• Code of Professional Conduct 2016 (Teaching Council)</li> </ul>
Sporting Activities	High	Inappropriate comments Inappropriate physical contact	<ul style="list-style-type: none"> <li>• Health and Safety</li> <li>• Code of Behaviour</li> <li>• Code of Professional Conduct 2016 (Teaching Council)</li> </ul>
After-School Activities	Med	Lack of respect Bullying Harm not recognised or properly and promptly reported	<ul style="list-style-type: none"> <li>• Code of Behaviour</li> <li>• After-School Activities Policy</li> <li>• Arrival &amp; Dismissal Policy</li> <li>• Supervision Policy</li> <li>• Anti-Bullying Policy</li> </ul>
Coaches to/from various activities/tours	High	Harm to pupils from other pupils Harm not recognised or properly and promptly reported Harm to pupils by others	<ul style="list-style-type: none"> <li>• Code of Behaviour</li> <li>• Health and Safety</li> <li>• Supervision Policy</li> <li>• School Tour Policy</li> <li>• Garda vetted teachers and other adults present</li> </ul>
Students/Adults participating in work experience	Med	Harm to pupils	<ul style="list-style-type: none"> <li>• Garda Vetted</li> <li>• Child Safeguarding Statement and Risk Assessment given to individuals</li> <li>• Work Experience Policy</li> <li>• At all times under supervision</li> </ul>
Student teachers on teacher-practice placement	Med	Harm to pupils	<ul style="list-style-type: none"> <li>• Garda Vetted</li> <li>• Teaching Placement Policy</li> <li>• Child Safeguarding Statement and Risk Assessment given to individuals</li> </ul>
Volunteers/Parents	Med	Harm to pupils	<ul style="list-style-type: none"> <li>• Garda Vetted</li> </ul>

			<ul style="list-style-type: none"> <li>• Liaise with School Principal on all activities involving the school building and children and any concerns</li> <li>• Child Safeguarding Statement available to and read by volunteers</li> <li>• Health and Safety Policy/Code of Behaviour Policy available to and read by volunteers</li> </ul>
Administration of First Aid	High	Harm to pupils Inappropriate comments Inappropriate physical contact	<ul style="list-style-type: none"> <li>• Health and Safety Policy</li> <li>• Code of Professional Conduct 2016 (Teaching Council)</li> <li>• Appropriate training of staff who administer or may administer First Aid</li> </ul>
Administration of Medicine	High	Harm to pupils Inappropriate comments Inappropriate physical contact Incorrect administration of medication	<ul style="list-style-type: none"> <li>• Health and Safety</li> <li>• Code of Professional Conduct 2016 (Teaching Council) Policy on Diabetes</li> <li>• Appropriate training of staff who administer or may administer any medical treatment</li> <li>• Administration of Medication</li> </ul>
Yard duty carried out by teachers	High	Harm to pupils	<ul style="list-style-type: none"> <li>• Health and Safety Policy</li> <li>• Log book to detail any concerns</li> <li>• Teachers and SNAs on duty at all times during break-times, inside, if raining, and outside</li> <li>• Supervision Policy</li> </ul>
Prevention and dealing with bullying amongst pupils	Med	Harm to pupils from other pupils	<ul style="list-style-type: none"> <li>• Code of Behaviour</li> <li>• Anti-Bullying Policy</li> <li>• AUP</li> </ul>
Use of Information and Communication Technology by pupils in school and at home	High	Bullying Staff not following policies & procedures	<ul style="list-style-type: none"> <li>• ICT policy</li> <li>• Anti-Bullying Policy</li> </ul>

(where it compromises school life)		Inappropriate use of images/language	<ul style="list-style-type: none"> <li>• Code of Behaviour</li> </ul>
Use of video/photography/other media to record school events	Med	Harm to pupils  Sharing information over social media	<ul style="list-style-type: none"> <li>• Parents sign permission slip allowing appropriate use of child's image/work on media sites/magazines recognised by the school</li> <li>• Parents informed regularly through various correspondence not to post videos/images on social media</li> </ul>
Visitors to the school	High	Harm to pupils	<ul style="list-style-type: none"> <li>• Intercom security in place at school entrance</li> <li>• Visitors report to office and are given a visitor lanyard</li> <li>• Visitors sign in and out at school office as required</li> <li>• Supervised throughout visit.</li> </ul>
Children going on messages throughout the school	High	Harm to pupils	<ul style="list-style-type: none"> <li>• Go in pairs</li> <li>• Report back to teacher/office/Principal</li> <li>• Minimise the practice</li> </ul>
Teachers out of the room	High	Harm to pupils	<ul style="list-style-type: none"> <li>• Supervision Policy</li> <li>• Teacher informs nearest class teacher to supervise his/her class</li> <li>• Both classroom doors left open</li> </ul>
Flight Risk	High	Harm to pupils	<ul style="list-style-type: none"> <li>• Advice from external agencies</li> <li>• External doors and gates locked at 9.30am</li> <li>• All staff to be made aware of pupils with flight risk</li> <li>• All staff to be made aware of security arrangements</li> </ul>

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017 as outlined below:*

In accordance with section 2 of the Children First Act, 2015 the defined threshold of “harm” in relation to a child is as follows: “harm” means, in relation to a child(a) assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to seriously affect the child’s health, development or welfare, or (b) sexual abuse of the child, whether caused by a single act, omission or circumstance or a series or combination of acts, omissions or circumstances, or otherwise;” “ill-treatment” means, in relation to a child, to abandon or cruelly treat the child, or to cause or procure or allow the child to be abandoned or cruelly treated; “neglect” means, in relation to a child, to deprive the child of adequate food, warmth, clothing, hygiene, supervision, safety or medical care; “welfare” includes, in relation to a child, the moral, intellectual, physical, emotional and social welfare of the child.

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

### **Approval by Board of Management**

This risk assessment was completed by the Board of Management on 21-3-2018 and reviewed most recently as part of the school’s annual review of its Child Safeguarding Statement on 25-2-2025.

Signed:

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Judy O’Toole (Chairperson)

Mark Sheekey (Acting Principal)

Date: