



Notification regarding the Board of Management's review of the Child Safeguarding Statement

To the Kilmacanogue National School Community,

The Board of Management of Kilmacanogue National School wishes to inform you that:

- The Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting of 24th March 2026.
- This review was conducted in accordance with the "Checklist for Review of the Child Safeguarding Statement" published on the [gov.ie](https://www.gov.ie) website.

Signed _____ Date _____

Chairperson, Board of Management

Signed _____ Date _____

Acting Principal / Secretary to the Board of Management



Child Safeguarding Statement and Risk Assessment

Child Safeguarding Statement

Ráiteas um Chumhdach Leanaí

Kilmacanogue National School is a primary school providing primary education to pupils from Junior Infants to Sixth Class. In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), [the Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post Primary Schools \(revised 2023\)](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of Kilmacanogue National School has agreed the Child Safeguarding Statement set out in this document.

1. The Board of Management has adopted and will implement fully and without modification the Department's *Child Protection Procedures for Primary and Post Primary Schools (revised (2023))* as part of this overall Child Safeguarding Statement.
2. The Designated Liaison Person (DLP) is: **MARK SHEEKEY (Acting Principal)**
3. The Deputy Designated Liaison Person (Deputy DLP) is: **CATHERINE QUINEY (Acting Deputy Principal)**
4. The Relevant Person is: **MARK SHEEKEY (Acting Principal)**

5. The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co - operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

6. The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and to the relevant agreed disciplinary procedures for school staff which are published on the [gov.ie](https://www.gov.ie) website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the [National Vetting Bureau \(Children and Vulnerable Persons\) Acts 2012 to 2016](https://www.gov.ie) and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the [gov.ie](https://www.gov.ie) website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school:
 - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages Board of Management members to avail of relevant training

- The Board of Management maintains records of all staff and Board member training
 - In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
 - All registered teachers employed by the school are mandated persons under the Children First Act 2015.
 - In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.
 - The various procedures referred to in this Statement can be accessed via the school's website, the [gov.ie](https://www.gov.ie) website or will be made available on request by the school.
7. This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
 8. This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on **Tuesday, 27th August, 2024**

This Child Safeguarding Statement was reviewed and updated by the Board of Management on **Tuesday, 24th March, 2026**.

Signed: _____

Chairperson of Board of Management

Signed: _____

Principal/Secretary to the Board of Management

Date: _____

Date: _____



Child Safeguarding Risk Assessment

Written Assessment of Risk of Kilmacanogue National School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and PostPrimary Schools (revised 2023)*, the following is the Written Risk Assessment of Kilmacanogue National School.

All referenced policies are currently under review and will be published on the school's website once ratified.

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Training of school personnel in Child Protection matters	High	Harm not recognised or reported promptly	• Child Safeguarding Statement and Risk Assessment & DES procedures made available to all staff • DLP & DDLP to attend face to face training • All staff to complete Oide Child Protection training or Tusla online Children First training • BOM given Child Protection Procedures (DES) • BOM to record all records of staff and board training
Employment of any new staff	Med	Harm not recognised or reported promptly	• Follow Garda Vetting Circular 31/16 • Statutory Declaration and Form of Undertaking signed • New Staff given copy of Child Safeguarding Statement and Risk Assessment

One to one teaching	Med	Harm by school personnel Rooms not suitable for teaching	• Open doors or glass panels in doors • Table between teacher and pupil, where possible and appropriate
Care of children with special needs, including intimate care needs	High	Harm by school personnel Toileting	• Intimate Care Policy • Health and Safety Policy • Specific toilet for children with special needs
Toilet areas	High	Inappropriate behaviour	• Supervision policy
Curricular Provision in respect of SPHE, RSE, Stay safe.	Med	Non-teaching of same	• School implements SPHE, RSE, Stay Safe Programme in full
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	Low	Injury to pupils and staff	• Health & Safety Policy • Code Of Behaviour • Policy on Crisis Situations, Flight Risk and Physical Intervention
Daily arrival and dismissal of pupils	High	Harm from other pupils Unknown adults in attendance Traffic on avenue	• Supervision Policy • Health & Safety Policy • Arrival & Dismissal Policy - arrangements communicated clearly with parents. • Engagement with parents re appropriate behaviour when travelling to/from the school (considerate parking, driving with care, awareness of presence of young children) • Reminders to children and families re safe departure from school (remain on footpaths, young children must be supervised by an adult, extreme caution in car park areas)
Recreation breaks for pupils	Med	Injury to pupils/Bullying Harm not recognised or properly and promptly reported	• Supervision Policy • Health & Safety Policy • Code Of Behaviour

Classroom teaching/outdoor teaching	High	Inappropriate comments Lack of respect for individuals	• Code of Behaviour • Anti-Bullying Policy • Health and Safety • Code of Professional Conduct 2016 (Teaching Council)
Sporting Activities	High	Inappropriate comments Inappropriate physical contact	• Health and Safety • Code of Behaviour • Code of Professional Conduct 2016 (Teaching Council) • Supervision Policy
After-School Activities	Med	Harm not recognised or properly and promptly reported	• Code of Behaviour • After-School Activities Policy • Arrival & Dismissal Policy • Supervision Policy • Anti-Bullying Policy
Breakfast Club	Low	Harm to pupils	• Parents are required to drop children at the front door and hand them over to staff. • Reminders re use of footpaths during morning arrival (due to staff cars). • Breakfast Club staff are Garda vetted and complete Children First training. • In-school management on site also. • All items locked securely in locked cabinet.
Coaches to/from various activities/tours	High	Harm to pupils from other pupils Harm not recognised or properly and promptly reported Harm to pupils by others	• Code of Behaviour • Health and Safety • Supervision Policy • Garda vetted teachers and other adults present
Students/Adults participating in work experience	Med	Harm to pupils	• Garda Vetted • At all times under staff supervision

Student teachers on teacher-practice placement	Med	Harm to pupils	• Garda Vetted • Child Safeguarding Statement and Risk Assessment given to individuals • Work under the direction of class teacher
Volunteers/Parents	Med	Harm to pupils	• Garda Vetted • Liaise with School Principal on all activities involving the school building and children and any concerns • Supervision Policy
Administration of First Aid	High	Harm to pupils Inappropriate physical contact	• Health and Safety Policy • Code of Professional Conduct 2016 (Teaching Council) • Appropriate training of staff who administer or may administer First Aid
Administration of Medicine	High	Harm to pupils Inappropriate physical contact Incorrect administration of medication	• Health and Safety Policy • Code of Professional Conduct 2016 (Teaching Council) Policy on Diabetes • Appropriate training of staff who administer or may administer any medical treatment • Administration of Medication
Yard duty carried out by teachers	High	Harm to pupils	• Health and Safety Policy • Log book to record any concerns • Supervision Policy
Prevention and dealing with bullying amongst pupils	Med	Harm to pupils from other pupils	• Code of Behaviour • Anti-Bullying Policy • Acceptable Use Policy
Use of Information and Communication Technology by pupils in school and at home (where it compromises school life)	High	Bullying Staff not following policies & procedures Inappropriate use of images/language	• Anti-Bullying Policy • Acceptable Use Policy • Code of Behaviour • Stay Safe lessons

Use of video/photography/other media to record school events	Med	Harm to pupils Sharing information over social media	Parents sign permission slip allowing appropriate use of child's image/work on media sites/magazines recognised by the school
Visitors to the school	High	Harm to pupils	Intercom security in place at school entrance
Children going on messages throughout the school	High	Harm to pupils	- Go in pairs - Report back to teacher/office/Principal - Minimise the practice
Teachers out of the room	High	Harm to pupils	- Supervision Policy - Teacher informs nearest class teacher to supervise his/her class - Both classroom doors left open
Flight Risk	High	Harm to pupils	- Advice from external agencies - External doors and gates locked after morning arrival period. - All staff to be made aware of pupils with flight risk - All staff to be made aware of security arrangements

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017* as outlined below:

In accordance with section 2 of the Children First Act, 2015 the defined threshold of “harm” in relation to a child is as follows: “harm” means, in relation to a child(a) assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to seriously affect the child’s health, development or welfare, or (b) sexual abuse of the child, whether caused by a single act, omission or circumstance or a series or combination of acts, omissions or circumstances, or otherwise; “ill-treatment” means, in relation to a child, to abandon or cruelly treat the child, or to cause or procure or allow the child to be abandoned or cruelly treated; “neglect” means, in relation to a child, to deprive the child of adequate food, warmth, clothing, hygiene, supervision, safety or medical care; “welfare” includes, in relation to a child, the moral, intellectual, physical, emotional and social welfare of the child.

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

Approval by Board of Management

This risk assessment was completed by the Board of Management on 21-3-2018 and reviewed most recently as part of the school's annual review of its Child Safeguarding Statement on 24-3-2026.

Signed:

Judy O'Toole (Chairperson)

Mark Sheekey (Acting Principal)

Date: